

Little Flower Union Free School District  
Board of Education Regular Meeting  
April 19, 2016  
Library – 4 p.m.

Walter Denzler, President  
Charles Drexel, Vice-President  
Joseph Delgado  
Monroe Hale  
Grace LoGrande

MEMBERS PRESENT

Corinne Hammons  
Nancy Hancock  
Sandra Townsend  
Vacant seat – pending appointment

MEMBERS ABSENT

Cynthia Stachowski, Superintendent  
Ann Romeo, Asst. Supt. for Business  
William Glasshagel, Principal  
Robert Scappatore, Director Curriculum/Data/Technology  
Kathleen Nolan, District Clerk  
Robert J. McLaughlin – Hodgson Russ LLP

ALSO PRESENT

1. President Denzler called the meeting to order at 4:11 p.m. Superintendent Stachowski led with the pledge of allegiance.

CALL TO ORDER/  
PLEDGE:

2. President Denzler welcomed all:

BOARD PRESIDENT'S  
REPORT

- **Potential Board Member** – Suggested making recommendation to the Agency Board for Raymond Fell to fill our current board vacancy.

3. Superintendent Stachowski reported on the following items:

SUPERINTENDENT'S  
REPORT

- **Plaque for Richard Morgan**– Board discussed and agreed that presentation of the plaque should be at the June 24<sup>th</sup> Graduation Ceremonies.
- **Audit Committee Meeting** – Auditors will be meeting with the audit committee on Monday, May 23rd at 3 p.m.
- **Terms of Employment – Non-Unit Staff** – details will be discussed during Executive Session.
- **Emergency Response Plan** – We're ready to present the completed plan. The Board must select a member to sit on the District-Wide Plan Committee. We'll request a volunteer. The Board will also need to appoint members for the District-Wide Safety Committee.

- **Did You Know That -**
  - Friday, April 15<sup>th</sup>, Frank Vu & I were guests on Mark Klein’s radio show. We spoke about Little Flower and our Educational Foundation Fundraiser. Helping kids is Mr. Klein’s passion and he is looking forward to helping again next year.
  - The Tasting Event was a great success due to the hard work put forth by staff in organizing the event and asking for donations for the amazing baskets and packages. Much thanks to our dedicated staff who contributed their time and energy.
  - Both Julie Lutz and Peggy Stout sent letters regarding their visit to our recent showcase. This was their first time attending and both were quite impressed.
  - I will be going on a weeklong tour of Scotland.
  - We currently have enough elementary children enrolled to open up a new classroom with a long term sub-position.
- **15<sup>th</sup> Class** – W. Glasshagel reported on temporary elementary class established to handle increased numbers. Staffing is being provided by a certified teacher hired on a per-diem basis.
- **2016–17 Calendar** – Our calendar has a change due to the Regents schedule.

4. To be given during Executive Session PRINCIPAL'S  
REPORT

5. R. Scappatore reported on bringing Lightpath to the campus. A site visit is scheduled for April 20<sup>th</sup>. Our current internet is a broadband connection which is slow and over capacity. They will be looking into updating our current service to a business version with a designated line using fiber optics. This will improve the functionality in the building. We already have the infrastructure needed to support the upgrade. DIRECTOR'S  
REPORT

4:40 p.m. Robert McLaughlin arrived to meeting

6. SUPERINTENDENT'S  
REPORT

- **Capital Project Update** – Superintendent Stachowski introduced B. McLaughlin to the Board, who then introduced themselves. His purpose in visiting today was to review the process for funding the capital project along with answering any questions the Board may have. He explained the role of DASNY, who acts as facilitator, and First Niagra Bank (FNB) who will be the lender. The Resolution for Board approval authorizes the financing; all funds will be held by a third-party trustee. The \$5.195 million includes construction costs and cost of issuance (such as legal fees). Questions asked and discussed were about the lease with the Agency, whether the Agency has been involved in the process, what the District’s liability is in the case of a natural disaster, and does FNB issue RAN’s.

5:15 p.m. Robert McLaughlin left meeting.



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|-----|--|-----------------------------------|
| 7.  | 5:16 p.m. C. Drexel moved, J. Delgado seconded, carried 5-0 to enter Executive Session to discuss personnel and legal matters. | EXECUTIVE SESSION                 |
|     | K. Nolan left meeting  |                                   |
|     | 5:50 p.m. J. Delgado moved, M. Hale seconded, carried 5-0 to leave Executive Session. K. Nolan returned to meeting.            |                                   |
| 8.  | G. LoGrande moved, J. Delgado seconded, carried 5-0 to approve the consent agenda  | CONSENT AGENDA                    |
| 8.1 | G. LoGrande moved, J. Delgado seconded, carried 5-0 to approve the minutes of the Regular Meeting of Monday, March 21, 2016.   | Minutes                           |
| 8.2 |  | Financials                        |
| b.1 | G. LoGrande moved, J. Delgado seconded, carried 5-0 to accept the Treasurer's Report for the month of March 2016.              | Treasurer's Report                |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the month of:<br>March 2016: WN-35, WN-36, WN-37.        | Schedule of Bills                 |
| b.3 | The Board President acknowledged receipt of the Budget Status Report for the months of January and March 2016.                 | Budget Status Report              |
| b.4 | The Board President acknowledged receipt of the Accounts Receivable Report as of 3/31/16.                                      | Accounts Receivable               |
| b.5 | G. LoGrande moved, J. Delgado seconded, carried 5-0 to accept the Claims Audit Report for the month of March 2016.             | Claims Audit Report               |
| b.6 | The Board President acknowledged receipt of the Enrollment Projection for March 2016.  | Enrollment Projection             |
| b.7 | The Board President acknowledged receipt of the Monthly Board Financial Report for the month of March 2016.                    | Monthly Board<br>Financial Report |
| 8.3 | G. LoGrande moved, J. Delgado seconded, carried 5-0 to   | CSE Recommendations               |

- accept recommendations of CSE Committee.
- 8.4 G. LoGrande moved, J. Delgado seconded, carried 5-0 to approve the following personnel items:
- a. Jessica Cartelli, 1:1 Aide, reassignment effective April 19, 2016 to accept per diem appointment
- b. Substitute Teacher – per diem at \$130.00  
Jessica Cartelli
- Teacher Aides – hourly at \$13.00/hr  
Joshua Conner
- 9.
- 9.1 C. Drexel moved, M. Hale seconded, carried 5-0 to approve the BOCES Administrative Budget for 2016-17
- 9.2 J. Delgado moved, G. LoGrande seconded, carried 5-0 to Cast one vote for the following six (6) candidates for the ES BOCES Board:
- Christopher Cariello
  - Linda Goldsmith
  - William Hsiang
  - Lisa Israel
  - Fred Langstaff
  - John Wyche
- 9.3 C. Drexel moved, J. Delgado seconded, carried 5-0 to adopt the Joint Municipal Cooperative Bidding Program Resolution (A).
- 9.4 G. LoGrande moved, C. Drexel seconded, carried 5-0 to approve the Terms and Benefits of Employment for Non-Unit Staff.
- 9.5 J. Delgado moved, G. LoGrande seconded, carried 5-0 to adopt the revised 2016 – 2017 School Calendar.
- 9.6 C. Drexel moved, M. Hale seconded, carried 5-0 to approve the Resolution for the Financing from the Dormitory Authority of the State of New York (DASNY) for the funding of the Capital Project not to exceed \$5,195,000.
- PERSONNEL
- Employees Leaving  
District P/T Temporary
- Employees Entering  
District P/T Temporary
- NEW BUSINESS
- ES BOCES  
Administrative Budget
- ES BOCES  
Board Election
- BOCES Joint Municipal  
Cooperative Program
- Employment Terms  
Non-Unit Staff
- School Calendar
- Authorization for  
Capital Project Funding

10. J. Delgado shared that he will be vacationing in Disney. All board members wished Superintendent Stachowski well for her upcoming trip to Scotland. BOARD FORUM
11. At 5:59 p.m., C. Drexel moved, G. LoGrande seconded, carried 5-0 to adjourn. ADJOURNMENT

Respectfully submitted,



Kathleen A. Nolan  
District Clerk

Approved: May 23, 2016